



Westchester Pulaski Association Inc. SERDECZNIE ZAPRASZA NA :

44th Annual
Polish Heritage Day

NIEDZIELA, 21 MAJA, 2023
12:00 P.M- 6:00 P.M.

Kensico Dam Plaza
Valhalla, New York

- * TRADYCYJNE POLSKIE POTRAWY I DESERY
- * RĘCZNY WYRÓB MASŁA I DEGUSTACJA
- * STOISKO Z PIWEM I WINEM
- * MUZYKA TANECZNO-ROZRYWKOWA
- * WYSTĘPY ARTYSTYCZNE MŁODZIEŻY I DZIECI
(Polska Szkoła w Yonkers)

- * STRAGANY I STOISKA Z RÓŻNYM ASORTYMENTEM
- * ZABAWY I ATRAKCJE DLA DZIECI I MŁODZIEŻY
- * ZAJĘCIA PLASTYCZNE DLA DZIECI
- * DARMOWE MAŁOWANIE TWARZY
- * POKAZ WALK NA SZABLE
- * POKAZ MOTOCYKLI



WSTĘP WOLNY
Darmowe Wejście i Parking !!

FOR VENDOR INFORMATION : Lucyna Okrutniak at (914) 320-2049 or
lucy.okrutniak@gmail.com

Westchester
gov.com

George Latimer
Westchester County Executive

NATIONALLY ACCREDITED
PARKS
WESTCHESTER COUNTY

@westchesterpark
@westchesterparks
@westchestercountyparks



Westchester Pulaski Association Inc. INVITES YOU TO:

44th Annual
Polish Heritage Day

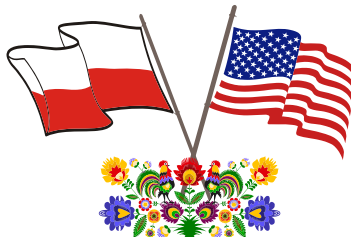
SUNDAY, MAY 21st, 2023
NOON- 6:00 P.M. (Rain or Shine)

Kensico Dam Plaza
Valhalla, New York

- * TRADITIONAL POLISH FOOD and DESSERTS
- * BUTTER MAKING ACTIVITIES AND TASTING
- * BEER AND WINE TENT
- * LIVE MUSIC AND PERFORMANCES
- * LIVE POLISH SCHOOL PERFORMANCE
(Polish Saturday School in Yonkers)

- * MULTIPLE VENDORS
- * CHILDREN ACTIVITIES
- * FREE FACE PAINTING
- * ARTS AND CRAFTS TENT
- * TRADITIONAL POLISH SABER FIGHTING
- * MOTORCYCLE EXHIBITION

Bring chairs and a blanket and have a picnic!!



FREE event
Fun for all ages!!

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WESTCHESTER PULASKI ASSOCIATION

44 Annual Polish Heritage Day Celebration - May 21, 2023

Kensico Dam Park, Valhalla, New York 12PM-6PM

Journal Advertisement & Sponsorship Contract

Date: _____ Amount: _____ Check: _____
Westchester Pulaski Association - Federal & State 501{c}{3} Non-Profit Organization

-----Cut here (Keep upper portion & return lower portion with payment)-----

Name: _____ Address: _____
City: _____ State: _____
Zip: _____ Phone: _____

JOURNAL ADS by May 10, 2023

Cover	\$250	\$	_____
Full Page	\$125	\$	_____
Half Page	\$65	\$	_____
Business Card Listing	\$25	\$	_____
Booster or Business Card	\$25	\$	_____
Membership Dues	\$25	\$	_____

Please provide "special" printing instructions with all ads via e-mail: lucy.okrutniak@gmail.com

CO-SPONSORSHIP OPPORTUNITIES:

Banner Listing at Main Stage	\$250	\$	_____
Journal Printing Sponsors	\$350	\$	_____
Banner at Beer Tent	\$200	\$	_____
Donors Donated Price For Raffle		\$	_____

SCHOLARSHIP DONATIONS – ACKNOWLEDGED IN OUR AWARDS LUNCHEON

JOURNAL AS WELL AS HERITAGE DAY JOURNAL

Pulaski Donors Full Scholarship	\$500 and over	\$	_____
Kosciuszko Donors Half Scholarship	\$250-\$499.99	\$	_____
Polonaise Donors Partial Scholarship	\$100-\$249.99	\$	_____
Other Scholarship donations towards 2023/24 Program		\$	_____

TOTAL CONTRIBUTIONS \$ _____

For additional information and Journal Ad Printing instructions please contact:

Lucy Okrutniak at (914) 320-2049 or lucy.okrutniak@gmail.com

Mail Journal Ad payment with vendor application to:

Westchester Pulaski Association Inc. PO Box 1294 Yonkers, NY 10703

WESTCHESTER PULASKI ASSOCIATION

Polish Heritage Day May 21, 2023

Kensico Dam Park, Valhalla, New York

Festival Hours 12PM-6PM

General Merchandise / Food Vendor Application

Name: _____
Company Name: _____
Address: _____
City/State/Zip: _____
Telephone (day/evening) _____
E-Mail/Fax: _____
Items / Food to be sold: _____
(New and appropriate merchandise only) _____

Number of Spaces Required: _____
Total Fee for Space(s): \$ _____

Applicant's Signature: _____ Date: _____

- Each space is approximately 10 ft. wide and 15 ft. deep
- The Fee schedule per space in the Main Gallery Area for the day is:
 - \$150 each Zone A, \$125 each Zone B, \$100 each Zone C – by May 10th. After May 10th and day of the event all remaining spaces are \$150. SEE ATTACHED PAGE FOR ZONE MAP OF SPACES
 - For the sale of General Merchandise (non-food items)
 - Multiple spaces are available
 - **Cost per space for food vendors in food park is \$350 (Please call for information)**
- **Location preference will be given to vendors sending applications with fees early – “first come basis”**
- Food Vendor Fees depending upon space required and menu (Please call for information)
- Vendors are to provide their own insurance and food permits thru Westchester County Dept. of Health (if applicable)
- Locations of spaces will be issued at the discretion of the WPA Heritage Day Committee
- **All Vendors must arrive before 10AM** (Gallery Area will be closed to vehicles 11:30AM – 6PM)
- All Vendors must provide their own tables, chairs, canopies, etc. Rain or shine event.
- All Vendors are responsible for their own clean up. SEE PAGE FOR VENDOR GUIDELINES AT KENSICO
- **Electrical service is not available at the facility. If critical, generator use is permitted (must be in proper working order)**
- **Vendors are not permitted to use loudspeakers or play loud music unless in Food Court Area (away from stage)**
- All Advance Applications must be received by May 15, 2023. Late applications will be subject to “day of event” rates
- Unsold spaces will be available the “day of event” for \$150 per space for “walk-ins” in the plaza and \$400 in the Food Park.
- Space assignments are at the discretion of the Westchester Pulaski Association

Make checks payable to: Westchester Pulaski Association Inc.

Mail to: Westchester Pulaski Association Inc.
PO Box 1294
Yonkers, NY 10703

Overnight Replies to: Lucyna Okrutniak
120 Rosehill Terrace
Yonkers, NY 10703

For any additional information please contact: Lucy Okrutniak at (914) 320-2049 or lucy.okrutniak@gmail.com

SCHEDULE “ A ”
2023 Vendor Guidelines

It is the responsibility of the promoter to notify vendors of these guidelines and enforce them

1. The promoter is responsible for staffing three areas during the vendor check-in to: check off which vendors have arrived, help them to their designated spot and keep the cars moving. **The three locations are: One staff at the front entrance of the park, at least two staff in the vendor area and one staff in the food vending area.** No one is allowed in the vendor area until the promoter has arrived and the three areas are staffed.
2. When entering the park, the vendors must drive the designated route to their assigned spot, drop their items off and quickly move their car into the parking area. (This is to avoid any traffic jams.)
3. Tents set-up on the plaza must be weighted down with sandbags or weights and cannot be larger than 10'x10
4. All vendors must set-up in their designated numbered spot. The County supervisor will decide how the numbered spots will be marked. No spray paint on hard surfaces.
5. There is no electrical hook-up for any vendor, including the food vendors. All vendors must provide their own **quiet** generator if power is needed.
6. Vendors must be set-up 30 minutes prior to the start of the festival/walk. At this time all cars must be out of the festival/vendor area and in the parking lot. Any late arriving vendors must make prior arrangements to walk their items to their designated spot. All entertainment must have their equipment in the Showmobile/performing area 30 minutes prior to the start of the festival. Any late arriving entertainment must make prior arrangements to walk in their equipment. County issued dollies are available for use.
7. Vehicles are prohibited in the vendor area during the festival. This includes promotional vehicles. All vehicles must be parked in the parking area. (This does not apply to Westchester County or Emergency vehicles.) The vendor parking lot will be agreed upon by the county supervisor and promoter.
8. Food vendors that are cooking during the festival must use propane grills. Charcoal or wood fueled grills are prohibited.
9. Food vendors are responsible for removing any used cooking oil from the premise and discarding all gray water in the designated bin within the park.
10. The Westchester County Department of Parks, Recreation & Conservation does not currently have an exclusive pouring rights contract with a bottling company. The Permittee will be notified should one be entered into before the event date. In this instance, the Permittee shall ensure compliance that only those products supplied by the exclusive vendor may be sold or distributed at the Event.
11. Merchandise vendors are prohibited from selling any items which when used can deface County property, i.e. spray-paint, washable paints, etc. It is the promoter's responsibility to make sure such items are not sold.

12. Vendors should not pack up earlier than the scheduled end of the festival. Vendors are prohibited to drive their vehicles into the festival area to load their belongings until the area is deemed safe to drive in. This decision will be made jointly by the county supervisor and the festival chair. (The anticipated time is 45 minutes after the scheduled end of the festival.) For vendors who need to leave promptly at the scheduled end of the festival it is recommended that each vendor bring their own hand truck. A limited number of County owned dollies will be available on a first come first served basis.
13. Immediately provide your PRC Department contact with a list of vendors and the service to be provided at your Event. The service will determine which Companies **must** complete Schedule "A-1" entitled "Application to Provide Goods and Services on County Property", attached hereto and made a part hereof, and provide proof of 1) Worker's Compensation Form C105.2 or U-26.3 (Statutory Limits and coverages); 2) General Liability **naming the County of Westchester and the Permit Holder** as an additional insured in the amount of \$1,000,000 per occurrence/\$2,000,000 aggregate limit, written on a primary and non-contributory basis; 3) Umbrella/Excess Insurance in the amount of \$2,000,000 each occurrence and aggregate, **naming the County of Westchester and the Permit Holder** as an additional insured, ("follow the form" basis)), and 4) Automobile Liability Insurance with a minimum limit of liability of \$1,000, 000 unless otherwise indicated. This insurance shall include bodily injury and property damage for owned, hired and non-owned automobiles and name the **"County of Westchester and Permit Holder"** as an additional insured. Certificate Holder should be County of Westchester, 450 Saw Mill River Rd, Ardsley NY 10502. Each proof of insurance and completed Schedule "A-1" shall be provided to the County by the Permittee upon execution of this Permit or that service will not be permitted at the Event.
14. The festival president/chair must remain on-site until the last vendor leaves the facility.

